



## CLARIFICATION

### Communications Specialist: Development of a CEWARN Communications Strategy

Tender No: IPPSHAR- 1.1.3.1-01/2019

Q 1:	I now prefer to bid for this consultancy as an individual and not a company The Service Tender Submission form requires information for a company or a consortium. Am I still eligible to bid?
A 1:	<b>Please refer to Service Contract Notice clause 10: Eligibility: “Participation is open to all natural persons and legal persons [participating either individually or in a grouping (consortium) of tenderers]”. When participating as a natural person (individual) annex B VI is applicable.</b>
Q 2:	I would enlist a resource person to assist with the training, if my bid was selected, although they would not be part of my company. Is that permissible?
A 2:	<b>There is no training activity envisaged during the assignment</b>
Q 3:	I am not clear about how the Bid should be submitted. It is only through the forms provided in the Simplified Tender Dossier, or do I submit a separate written bid outline work plan and methodologies, budget, etc
A: 3	<b>Please refer to Instructions to Tender clause 4 and 8: Submission of tenders: Tenders must include the requested documents in clause 4 and the presentation of approach and methodology follows annex B III</b>
Q: 4	How would logistics and costs for travel be managed? By the bidder, or partly by yourselves?
A: 4	<b>The logistics and cost for travel shall be managed by the bidder. The financial offer should be all inclusive of professional fee, daily subsistence allowance, transport and flight</b>
Q: 5	In which two countries will the communications training take place and are costs for travel to the countries, lodging, etc part of the EURO 32,920?
A: 5	<b>The activity that requires travel to member states is an optional reconnaissance mission to member states to access communications needs from national Conflict Early warning and Response Units (CEWERUs) of two IGAD member states. The determination will be made during the inception phase.</b>